

## **Requirements for Quality Care Charity Trust Fund (QCCT) Applications**

We must have written verification of your monthly income to determine if you qualify for assistance with your hospital bills. The following are the documentation requirements:

- **If YOU** have a clinic class six card issued within the last six months covering your dates of service, make a copy.
- **If YOU OR YOUR SPOUSE** is employed, we need a copy of the last four (4) pay stubs or a written statement from your employer.
- **If YOU OR YOUR SPOUSE** receives Social Security, unemployment benefits, veteran's income, alimony, child support, pensions, or any other government benefits, we need proof of the amount(s) you receive monthly, biweekly or weekly in the form of a check copy or letter you received stating the amount of your award.
- **If YOU** are a student on financial aid, we need a copy of either the financial aid statement from your student loan application or the school's verifications of the approved loan and grant amounts. We also need verification of income if employed.
- **If YOU OR YOUR SPOUSE** are self-employed, we need your most recently completed tax forms with all schedules.
- **If YOU OR YOUR SPOUSE** is unemployed and do not receive unemployment benefits, we need **NOTARIZED** statements from **TWO** people who **do not live with you**.
- **If YOU** are supported financially by someone else, we need a **NOTARIZED** statement from that individual, also.
- To qualify for QCCT you must be a **KENTUCKY resident and United States citizen**,

**IN ALL CASES, we need the Application for Disproportionate Share Hospital Program which lists your dependents. Provide copies of ALL THE SOCIAL SECURITY CARDS listed.**

**Without income verification we cannot determine if you are eligible for assistance with your hospital bills or process your application.** If you cannot afford a Notary Public fee, the Hospital offers that service in the Business Office **at no charge**.

If you have any questions or need copies made of your check stubs or other documentation, this can be done at the University of Louisville Hospital Business Office. The office is located at 501 East Broadway in the rear of the building. It is open from 9:00 a.m. to 4:00 p.m. Monday through Friday. Staff is available by phone at (502) 562-3226.